



# Lydden Parish Council

Minutes of the Parish Council Meeting held on Thursday, 3<sup>rd</sup> October 2024  
At 7.30 pm in Lydden Village Hall

**Present:** Lydden Parish Councillors: R Booth (Chairman), M Cregeen (Vice Chairman), B Collins, S Fuller, L Smith, W Smith.

**In Attendance:** Irene Bowie (Parish Clerk).

## 1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.  
It was RESOLVED to accept the apology and reason given ( work commitments) from Councillor P Collins.  
Apologies were also received from Police Constable Chris Bates.
- 1.2 Declaration of Changes to the Register of Interests. There were none.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.  
There were no declarations of interest.
- 1.4 Requests for Dispensations. There were no requests for dispensations.
- 1.5 Declarations of Lobbying. There were no declarations of lobbying.

## 2. Public comments and observations. (Maximum 15 minutes)

**The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.**

There were no members of the public present.

## 3. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

Councillor Beaney reported on:

- The Dover District Council Local plan. The Final Report of Local Plan Examination was delivered from the Inspectors on 20th September 2024. This signifies the formal closure of the Examination. Further information on the Local Plan
- Dover District Council will vote on the 16<sup>th</sup> of October to consider adopting the Local Plan
- Problems at Dover Harbour with Facial Recognition technology.
- Euro Tunnel will not accept buses and coaches.
- Fastrack is the first zero-emission bus service in the Dover district. It will open on the 10<sup>th</sup> of November, but it will run diesel buses for a short while.
- Dover Beacon Project. An ancient wall was found which would delay the project by approximately seven weeks.
- KCC Trading Standard seizure of fake cigarettes/tobacco and alcohol.
- KCC Local Transport Consultation.

Councillor Beaney AGREED to follow up with KCC and DDC regarding the overgrown hedges in Stonehall/Broadacre.

## 4. Minutes of the Parish Council Meeting

It was RESOLVED that the minutes of the Parish Council Meeting held on September 3<sup>rd</sup>, 2024, were taken as read, confirmed as a correct record, and signed by the Chairman.

## 5. Planning:

- 5.1 To table planning applications received for consideration:
  - 5.1.1 24/00823 The Lydden Bell 81 Canterbury Road Lydden CT15 7EX  
Erection of an outbuilding for use as a holiday let.  
**LPC Objection**
- 5.2 To Table and Validate Planning Applications dealt with since the last meeting. There are none.
- 5.3 To table decisions by Dover District Council (DDC) since the last meeting. Noted.
  - 5.3.1 24/00769 Extension to existing rear balcony/glass balustrade and decking with garden store on lower ground floor  
Granted Planning Permission
- 5.4 To Table late planning matters. There were none.

## 6. To receive Reports

- 6.1 Chairman's Report.
  - It was AGREED to build a closer relationship with Lydden School. Clerk to email the School Office.
  - Parish Council Carols Around the Christmas Tree 7<sup>th</sup> December. It was RESOLVED to set a budget of £250 for the refreshments.
- 6.2 Clerks Report (on matters not included in other agenda items). Hugo Fox had been appointed as the new Registrar for the .gov.uk domain. The current Clerks details were entered on Nominet by Hugo Fox.
- 6.3 Councillors Report (on matters not included in other agenda items).

### *Remembrance Sunday 10<sup>th</sup> November.*

The Church Service will commence at 9.00 am. A short act of remembrance will follow at at the War Memorial at 10:45 am.

The Parish Council will confirm if the Village Hall is available for teas and coffees after the service at the War Memorial. Clerk to follow up.

It was RESOLVED that a wreath from the Royal British Legion would be purchased and sent to Councill Peter Collins, who would represent the Parish Council.

- 6.4 Allotments Report and Update.  
It was AGREED that :
  1. The Allotment Agreement would be updated following suggestions from Allotment Holders. This would be reflected in the Agreement from 1<sup>st</sup> April 2025 and would be issued in March 2025
  2. IT Allotment Software would be utilised. Clerk to produce a report for consideration at the November meeting.
  3. An Allotment Risk Assessment Register would be adopted. The Clerk had circulated an example from another Parish Council for consideration and amendment.
- 6.5 Village Hall Report and Update.
  - The wi-fi contract had to be renewed and this would be done as quickly as possible
  - Additional heating would be provided for the colder months.
  - The Village Fete may be held bi-annually rather than annually
  - Village Hall Christmas Fair 14<sup>th</sup> December 2024. Midday until 4 pm. Parish Councillor and the Clerk will try and support.
- 6.6 Lydden Speedwatch. Councillor Fuller gave her report. There was disappointment that Kent Police would not authorise another Auto Speedwatch site.

## 7. Highways:

- 7.1 To receive the parish portal report. Received and noted.
- 7.2 To receive and consider any highway matters. It was AGREED that the Highways Working Group would have a remote meeting on the 16<sup>th</sup> of October to discuss the draft Highways

Improvement Plan (HIP). The draft HIP would be reviewed at the November meeting.

**8. Finance:**

8.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

It was RESOLVED to authorise the payments on the schedule.

Payee	Description	£
Ionos	Ionos Emails October	19.80
Fast Hosts	Fast Hosts October	10.20
HMRC	PAYE/NI Q2 2024/25	Confidential
Lydden Village Hall	2025 Bookings	200.00
Nisbets	Catering Supplies	253.02
Hugo Fox	Web Site Direct Debit Metro Bank	23.99
Irene Bowie	Staff Costs	Confidential

8.2 Late Payment Request/s to be discussed for approval and payment.

There were no late payments to be discussed.

8.3 To consider any request for grants or donations.

There were no requests for grants or donations.

8.4 To table any late financial matters.

There were no late financial matters.

**9. Correspondence:**

9.1 DDC Democratic Services: Annual Town and Parish Meeting 28<sup>th</sup> November 2024  
Attendees Counsellors Booth and Cregeen and the Parish Clerk.

**10. Agenda Items for the next meeting:**

Castle Water allotment bills.

IT Management Software for the Allotments

**11. Consideration of items to be taken in private (Exclusion of Public and Press):**

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

There were no matters to be discussed.

**These minutes are not a verbatim record of the meeting but a record of resolutions made.**

**There being no further business to be transacted, the Chairman closed the meeting at 9.25 pm**

**Signed on behalf of the Parish Council**

**Signature:**

**Date:**

**Chairman: Ryan Booth**