

Lydden Parish Council

SUMMONS

To All Members of the Parish Council: In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting on Thursday, 20th June of Lydden Parish Council 2024 at 7.30 pm. The meeting will be held in the Lydden Village Hall, Canterbury Road, Dover CT15 7EX

Irene Bowie

Clerk to the Council

clerk@lydden-pc.gov.uk

15th June 2024

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. Minutes of the Parish Council Meeting

To resolve that, the minutes of the Parish Council Meeting held on the 13th of June 2024 are to be taken as read, confirmed as a correct record, and signed by the Chairman.

4. Finance:

- 4.1 To receive and consider the updated Financial Regulations 2024
- 4.2 To consider a Policy and Statement of Internal Control
- 4.3 To consider a Grants Policy

5. To receive the Annual Governance and Accountability Return (AGAR) for the financial year ended 31st March 2024

- 5.1 Accounts for Approval
 - 5.1.1 To receive the 2023/24 Accounts
 - 5.1.2 To review the 2023/24 spend vs budget
 - 5.1.3 To receive the Financial Report for 2023/24
- 5.2 To receive and note the Annual Internal Audit Report
- 5.3 To receive and approve the Annual Governance Statement (Section 1)
- 5.4 To receive and approve the AGAR Accounting Statements (Section 2)
- 5.5 To receive and approve the AGAR for 2023/24
- 5.6 To approve the Certificate of Exemption

6. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall

not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

6.1 Staffing Matters

Meeting Dates for 2024 : 11th July, 5th September, 3rd October, 7th November.

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary. Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012