



Lydden Parish Council

Minutes of the Parish Council Meeting held on Wednesday 4th December 2024

At 7.30 pm in Lydden Village Hall

Present: Lydden Parish Councillors: R Booth (Chairman), M Cregeen (Vice Chairman), B Collins, P Collins, S Fuller

In Attendance: Irene Bowie (Parish Clerk). A Member of the Public

1. Apologies.

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

RESOLVED: To accept the apology and reason given from Councillor L Smith

1.2 Declaration of Changes to the Register of Interests. There were none.

1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none.

1.4 Requests for Dispensations. There were none.

1.5 Declarations of Lobbying. There were none

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman permits them to do so. Members of the public may not take part in the Parish Council meeting itself but are permitted under this agenda item. A member of the public shall not speak for more than 3 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking, A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.

Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00 am on the Monday before the meeting.

There were no comments from members of the public.

3. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

No reports were received.

4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 12th of November 2024 to be taken as read, confirmed as a correct record, and signed by the Chairman.

RESOLVED: The Minutes of the Parish Council Meeting held on the 12th of November 2024 were confirmed as a correct record and signed by the Chairman.

5. Planning:

5.1 To table planning applications received for consideration.

- 5.1.1 24/01235 17 Broadacre Lydden Dover CT15 7LB
Certificate of lawfulness (proposed) for the erection of a rear dormer roof extension.
LPC No Objection
- 5.1.2 24/01028 Cut back regrowth to previous cuts of one Sycamore (T1) three Field Maples (T2, T4 and T5) and one Ash (T3), all the subject of Tree Preservation Order No 1 of 2022.
LPC Objection

- 5.2 To Table and Validate Planning Applications dealt with since the last meeting. There were none.
- 5.3 To table decisions by Dover District Council (DDC) since the last meeting. There were none
- 5.4 To Table late planning matters. There were none

6. To receive Reports

- 6.1 Chairman’s Report.
- 6.2 Clerks Report (on matters not included in other agenda items)
- 6.3 Councillors Report (on matters not included in other agenda items)
- 6.4 Allotments Report and Update
 - 6.4.1 To receive and consider amendments to the Allotment Agreement
RESOLVED:
 1. The price per annum would be increased from 1st April to £60 for a full plot and £30 for a half plot. This would include access to water and PC maintenance of the communal areas.
 2. The parish council would maintain the communal areas of the allotments. This would include maintenance of the top and bottom paths three times a year, cutting the hedges around the outside of the allotments, and maintaining the allotment car park and path to the allotments.
 3. There would be no open fires at the allotments
 4. Incinerators, if used, would be at the allotment holders' risk.
 - 6.4.2 To receive and consider the use of an allotment Management Programme.
This was considered and would not be progressed.
- 6.5 Village Hall Report and Update.
- 6.6 Lydden Speedwatch.
- 6.7 VE Day 80th Anniversary 8th May 2025.
It was AGREED that the parish council would support events on the 10th of May 2025.

7. Highways:

- 7.1 To receive the parish portal report. Received and noted.
- 7.2 To receive and consider the Highways Improvement Plan. The plan had been submitted to KCC Highways.
- 7.3 To receive any other Highways Matters. The lorry trailers in the layby had been reported to KCC Highways and the Police.

8. Finance:

- 8.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

Payee	Description	£
Ionos	Ionos Emails December	19.80
Fast Hosts	Fast Hosts Emails December	10.20
Amazon	Batteries for Christmas Lights	17.99
Chairmans Allowance	Christmas Event	80.00
Festive Lights	Lights for Christmas Tree	91.96
KALC	Allotment Law and Management Training	84.00
Hugo Fox	Web Site Direct Debit Metro Bank	23.99
Irene Bowie	Staff Costs	Confidential

- 8.2 Late Payment Request/s to be discussed for approval and payment.
RESOLVED: To purchase a Microsoft 365 license for parish council devices for £1030.
- 8.3 To consider any request for grants or donations. There were none.

- 8.4 To receive the bank reconciliation. Not available.
- 8.4 To receive actual vs budget year-to-date.
The actual spend was noted as £15,758.54 until the end of October 2024. Which was noted as 71% of the 2024/25 budget.
- 8.5 To consider the budget for 2025/26.
RESOLVED: The budget for 2025/26 was set as £26,349
- 8.6 To consider and agree on the precept demand for 2025/26.
RESOLVED: The precept demand for 2025/26 would be £22,627
- 8.4 To table any late financial matters.
RESOLVED: To accept the quotations for Village Maintenance work from Colin Hoyle for 2025
9. To consider ideas for Village Improvement Projects. To be reviewed at the next meeting.
10. To Consider the KALC Community Awards Scheme 2025.
RESOLVED: The parish council would participate in the scheme, and a recipient was agreed upon.
11. **Correspondence:**
- 1.1 To table items of late correspondence.
- 11.1 Items circulated or received.
- 10.1.1 Government Consultation on 'Enabling remote attendance and proxy voting at local authority meetings'. Noted.
11. **Agenda Items for the next meeting:**
12. **Consideration of items to be taken in private (Exclusion of Public and Press):**
There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.
- 13.1 NALC Salary Review. Received and noted.
- Meeting Dates 2025: 5th February, 5th March, 2nd April, 7th May, 2nd July**

These minutes are not a verbatim record of the meeting but a record of resolutions made.

There being no further business to be transacted, the Chairman closed the meeting at 9:24 pm.

Signed :

Date:

Chairman: Please Print