



Lydden Parish Council

SUMMONS

To All Members of the Parish Council, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting on:

Wednesday, 5th February 2025 at 7:30 pm.

The meeting will be held in the Lydden Village Hall, Canterbury Road, Dover CT15 7EX

Irene Bowie

Clerk to the Council

clerk@lydden-pc.gov.uk

30th January 2025

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman permits them to do so. Members of the public may not take part in the Parish Council meeting itself but are permitted under this agenda item. A member of the public shall not speak for more than 3 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking, A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.

Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00 am on the Monday before the meeting.

3. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 4th December 2024 to be taken as read, confirmed as a correct record, and signed by the Chairman.

5. **Planning:**

- 5.1 To table planning applications received for consideration.
- 5.2 To table decisions by Dover District Council (DDC) since the last meeting.
 - 5.2.1 DOV/23/01061 – Outline proposal for the erection of 23 dwellings including housing with associated parking, infrastructure and open space (all matters reserved except access)-Land off Church Lane, Lydden.
Approved by DDC Planning Committee
 - 5.2.2 24/01235 17 Broadacre Lydden Dover CT15 7LB
Certificate of lawfulness (proposed) for the erection of a rear dormer roof extension
Certificate Proposed Granted
 - 5.2.3 24/01028 Footpath From Canterbury Road To Stonehall Lydden Kent
Cut back regrowth to previous cuts of one Sycamore (T1) three Field Maples (T2, T4 and T5) and one Ash (T3), all the subject of Tree Preservation Order No 1 of 2022.
Grant Consent
 - 5.2.4 24/01164 Chunnel Plant Hire And Contractors Ltd 6 - 16 Canterbury Road Lydden Dover CT15 7ER
Fell 2 no. Scots Pines (T1 and T2) and 2 no. Corsican Pines (T3 and T4); reduce in height by a maximum of 4 metres of 7 no. Corsican Pines (T5, T6, T7, T8, T9, T11 and T12) and one Ash (T13); reduce height by a maximum of 3 metres of one Scots Pine (T14) and reduce length of all north east facing laterals by a maximum of 3 metres of one Scots Pine (T17), all the subject of Tree Preservation Order No 1 of 1991.
Grant Consent
- 5.3 To Table and Validate Planning Applications dealt with since the last meeting. There were none
- 5.4 To Table late planning matters.

6. **To receive Reports**

- 6.1 Chairman's Report
- 6.2 Clerks Report (on matters not included in other agenda items)
 - 6.2.1 Church Warden of St Mary's Church. Upkeep of the "Closed Churchyard".
- 6.3 Councillors Report (on matters not included in other agenda items)
- 6.4 Allotments Report and Update
- 6.5 Village Hall Report and Update
- 6.6 Lydden Speedwatch
- 6.7 VE Day 80th Anniversary 10th May 2025

7. **Highways:**

- 7.1 To receive the parish portal report
- 7.2 To receive and consider the Highways Improvement Plan
- 7.3 To receive any other Highways Matters

8. **Finance:**

- 8.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 8.2 Late Payment Request/s to be discussed for approval and payment.
- 8.3 To consider any request for grants or donations
- 8.4 To receive the bank reconciliation
- 8.4 To receive actual vs budget year-to-date
- 8.4 To table any late financial matters
- 8.5 To consider the KCC Parish Council Support Grant Scheme

9. To consider ideas for Village Improvement Projects.

10. To consider a request from the Lydden Bell for the parish council to maintain the hedgerow at the top of the pub garden.

11. **Correspondence:**

- 1.1 To table items of late correspondence.
- 11.1 Items circulated or received.
 - 11.1.1 DDC IMPACT festival - Youth Festival 29th March 2025
 - 11.1.2 University of Kent, Canterbury are excited to introduce Space Week 2025

- 11.1.3 KALC Devolution information
- 11.1.4 Dover BIG Training Day - FREE taster courses for anyone living in the Dover District
- 11.1.5 Community Cohesion and Resilience Fund - now open!
- 11.1.6 DDC Veteran's Handbook
- 11.1.7 Kent & Medway Local Nature Recovery Strategy public consultation

11. Agenda Items for the next meeting:

12. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

Meeting Dates :

2025: 5th February, 5th March, 2nd April, 7th May, 2nd July

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary. Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012